

Employment, Health & Safety and Legal Helpline

This protection includes telephone access to consultants who are available to assist you with practical advice on any employment, health & safety or general legal issues that you or your business may encounter. Details of this service will be provided on receipt of payment.

Introduction

Your accountant holds a policy of insurance that provides cover for professional fees incurred for work undertaken on your behalf in respect of their Tax Fee Protection Service. Where applicable, directors or partners (including their spouses/civil partners) are included in the Tax Fee Protection Service, subject to the agreed external income limits. This document does not give full details of the cover provided to your accountant, a copy of the full Policy Wording is available on request.

Tax Fee Protection Service

The service offers protection for costs incurred in tax matters as listed below:

This Service will cover:	This Service will not cover:
Professional fees incurred in respect of:	The insurer will not be liable for any fees or costs:
<ul style="list-style-type: none">Corporation Tax and Income Tax full or aspect enquiriesPAYE/NIC compliance checks from the outset and disputes with HMRC following such checksIR35/Employment Status/CIS enquiries and disputesVAT compliance checks from the outset and disputes with HMRC following such checksBusiness record checks, inspections and interventions under HMRC's Information & Inspection Powers at Schedule 36 FA 2008Inheritance tax/Probate return enquiriesStamp Duty and Stamp Duty Land Tax EnquiriesNational Minimum Wage/National Living Wage enquiriesStudent Loan enquiriesGift Aid enquiriesCompanies House confirmation statement enquiriesEnquiries into Scottish TaxesAuto enrolment return enquiriesCode of Practice 8 investigationsApplications for judicial review, subject to Vantage Fee Protect consent	<ul style="list-style-type: none">Incurred prior to the acceptance of a claim by Vantage Fee ProtectIn respect of any work undertaken prior to receipt of notification of enquiry by HMRCIn respect of any claim arising from or relating to a circumstance that occurred prior to or existed at the inception of this PolicyRelating to time spent during a review of the business or other financial records by HMRC, unless this has been authorised in advance by Vantage Fee ProtectRelating to a criminal prosecution or an enquiry conducted by HMRC under the Civil Investigation of Fraud Procedure (Code of Practice 9)Relating to any claim arising from an enquiry into a client's quarterly VAT or Tax return not submitted within the statutory time limits or an annual return not submitted within 90 days following expiry of the statutory time limitsIn respect of work that should be routinely undertaken by the Policyholder at the client's expenseIn respect of any claim made, brought or commenced outside the territorial limitsWhere a claim has not been notified within the period of insuranceAny taxes, interest, penalties and fines or any other dutiesIn any claim where the client has adopted a tax avoidance schemeIncurred as a result of professional negligence

Subject to qualifying conditions

Notifying your accountant

Your accountant should be notified immediately in the event that any circumstances arise which might lead to a requirement for them to represent you under the Tax Fee Protection Service.